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Wills Factory
ENSURING YOUR LEGACY

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Instructions and Important Notes Regarding Your Will

The signing of your will involves three people:

- You;
- Two witnesses.

Please note that you and both witnesses must all be present throughout the signing process.

WITNESSES

A witness must be:

- over 18;
- someone who is not an executor or beneficiary of your will;
- unrelated to you or to anyone mentioned in your will either by blood, marriage or by civil partnership.

Your witnesses should preferably be your age or younger, to make it more likely that they will be alive at your death in case they are required to give evidence about the signing of your Will. Your witnesses may be related to each other.

Before signing your will, you should read it through carefully. It is not necessary for your witnesses to read your will, although they should be made aware that it is your will they are witnessing.

PROCEDURE

In the presence of your 2 witnesses and in the spaces provided:

- sign your name using your "usual" signature on each page where provided, whilst your witnesses watch;
- ask your two witnesses to add their "usual" signatures on each page, and print their names and addresses clearly for identification purposes;
- date the will on the last page, for example: "at Cape Town on the 4th day of July 2020."

SAFEKEEPING

When the formalities are complete:

- place the will in a secure place, noting the location;
- inform your executor, spouse (if applicable) and witnesses of the place where your will is kept.



IF THIS IS A FREE WILL YOU'RE SIGNING:

If you feel that the Free Will is inadequate to address the requirements of your estate, consider upgrading to the **Advanced Will** which is drawn up by one of our legal professionals who will also be able to give you sound advice concerning your will and estate.

To upgrade to an Advanced Will:

- Make sure you're logged in to [Wills Factory](#);
- In the main menu, click on [MY DASHBOARD](#);
- In the **Advanced Will** block, click on the [Get My Advanced Will](#) button.

WHAT NEXT?

Many beneficiaries end up not receiving their full inheritance (or anything at all) as up to 30% of estates in South Africa are declared insolvent due to fees and unforeseen expenses. Could that happen to yours? Our **Estate Preservation Plan** can take care of those expenses and could even provide a monthly income for up to 12 months while your estate is being tended to.

- Use our [Estate Liquidity Calculator](#) to get an overview of the cash liquidity situation of your own estate;
- Take a look at the [e-Brochure](#) of our awesome Estate Preservation Plan and get an **obligation-free quotation** (you might be surprised at how affordable it is!).

Thank you for using **Wills Factory**, and welcome to our family!

Phil Meyer
General Manager